Janney PTA Executive Board Meeting Minutes
October 3, 2022 In-Person Meeting

Attendees:

Kat Davis, Deanna Lizas:	Co-Presidents
Bethany Hanna, Elizabeth McAdam:	Co-Vice Presidents
Jane Simons, Deborah Samenow:	Co-Secretaries
Joanna Tipton, Laura Bogomolny, Nikki Kenny:	Co-Treasurer
Brooke Brown, [Audrey Cooling, Elizabeth Mitchell]:*	Past Co-Presidents, LSAT representatives
Danielle Singh:	Janney Principal
AP Ugel:	AP
Liz DiCrosta, Robin English:	Faculty Representative
Matt Cohen (present for the SSF update)	SSF Chair

*Not in attendance at this meeting

PTA Board Meeting Agenda – for October 3, 2022

1. Vote to approve September minutes.
2. SSF Efforts/Communications/ Appreciation
    a. Update from SSF lead, Matt Cohen, and discussion of ideas for increasing awareness of significance of SSF.
        i. Focus on participation
        ii. Ideas discussed include direct contact through room parents, "SSF Champions," or through other forms of direct outreach, including through parent socials, highlighting how the funds are spent, website updates, QR codes, personalized thank you notes, participation "thermometer."
3. Principal's/AP's Report
    a. School Building/Facility Update
        i. Playground is being resurfaced and work orders are getting attention.
        ii. Now phasing in replacements of smart boards
    b. Health & Safety Update
        i. General discussion of school safety and health updates including work to ensure all students have submitted immunization records.
    c. Staffing Updates
        i. Kindergarten teaching position has been filled, 3rd grade teacher and part-time music teacher positions still vacant.
        ii. Still looking for partner teachers, which has been challenging district-wide.
        iii. Don't anticipate further vacancies
    d. Any parent issues of note
        i. PARCC scores available and will be released shortly.
        ii. Discussion of volunteer clearance process that parents must complete to chaperone field trips.
        iii. 1st and 4th grade are still having lunch outside. Other grades are eating indoors.
    e. Update on equity teacher work; intersection with Diversity, Equity, & Inclusion Committee
        i. Will ask the equity coach to come to a future PTA meeting to present.
        ii. Discussion of opportunities for parent participation, such as through a culturally competent book club and other opportunities for interested families.
4. Presidents' Report

a. Update on past events – Fall Picnic, Parent Coffees, Community Meeting, Potomac Pizza Night, Politics & Prose
    i. Fall picnic well attended, though costly (security expense in particular higher than past years). Discussion of potential avenues to increase financial support for future picnics.
    ii. Parent coffees well attended.
    iii. Community meeting attendance was not as high as hoped but included good discussion.
    iv. Discussion of shifting Politics and Prose and other events later in the calendar in future years to maximize fundraising potential.
b. Update on upcoming fall events – Blood Drive, Nando's Night, Firewood Sale, 5K, Greens Sale, Raffle, Winterfest, Child's Play Sale; Potential for Arts Night
    i. Blood drive requires volunteers. It is in the gym from approximately 2pm – 7pm. 20 total slots, 7 are left as of this meeting.
    ii. Winterfest adult vendors may return this year.
    iii. New "Beautification committee" update from Ms. English. Plans for a mural for the entranceway, considering other art projects.
    iv. Discussion of art and music night, potentially during another event.
    v. 5K planning is on track, firewood sale is underway.
c. Committee volunteer staffing update
    i. Most pressing need: Auction leads.
        1. Discussion of potential of using a team approach.
        2. Discussion of using past auction chairs in an advisory capacity
    ii. Other needs: Diversity, Equity, & Inclusion; Outdoors/Garden; Bracket Challenge; Movie Night

5. Treasurers' Report
    a. Budget update.
        i. Discussion of SSF fundraising, which is currently up to about 34% of the budgeted amount.
        ii. Recent spike in payment of field trip fees, likely in light of upcoming October field trips.
        iii. Recent use of funds include purchase of smart boards, text books, and other purchases to meet school's needs.
6. Vice Presidents' Report
    a. Room Parent Meeting Update
        i. Room parent coffee in the morning of Oct. 3. Well attended. Still need room parents in a number of the 4th grade classes.
7. Teachers' Report
    a. No update
8. Past Presidents/LSAT Update
    a. In addition to topics covered in the principal update, LSAT included a discussion of safer streets and intersections.

Next Meeting, Tuesday, Nov. 1st