Janney PTA Executive Board Meeting Minutes
August 31, 2021 Meeting via Zoom

Attendees:

Brooke Brown, Johanna Cox Moran	Co-Presidents
Kat Davis, Deanna Lizas	Co-VPs
Susanna Chu, Deborah Samenow	Co-Secretaries
Elizabeth Mitchell, Audrey Cooling	Past Co-Presidents, LSAT representatives
Joanna Tipton, Laura Bogomolny	Co-Treasurers
Danielle Singh	Principal
Penina Freedenberg	Faculty Representative

June 2021 Meeting Minutes Approved

Principal's Report

- Successful first day of school; still working on arrivals/dismissals, health screenings, transitions in hallway, places for families to congregate
- Outdoor lunch system
    - Currently, kids are primarily eating in the mulch garden
    - Tents (obtained last year through grant and PTA funds) are being set up and taken down daily
    - Need volunteers in the 9:30-10:30 timeframe to set up tents and take them down around 1:30 daily (2-4 people)
    - Will use gym when needed -- will be able to spread out in the space; eventually, depending on the weather, may have a hybrid scenario with some kids in the gym and some outdoors
    - Free hot lunch this year, DCPS-wide; working on lunch menu situation (online lunch menu may not match actual offerings)
- Building walk throughs
    - Questions about HVAC, HEPA filters, water
    - Most recent air quality sensor reports very good; HEPA filters are installed in all classroom spaces; working on getting HEPA filters for about 10-12 smaller spaces (conference rooms, offices, about 100 sq. feet) -- will use facilities funds for this.
    - HVAC repair needed (waiting on part) -- city-wide problem -- no date for repair
    - Main floor restroom still under repair; staff using other restrooms
    - Working on getting students easy access to water coolers during lunch; students have access to water coolers throughout the building.
    - Playground - waiting on confirmation, but date of completion of blue playground project is Sept. 30.
    - Maintenance issues over the summer -- playground climbing structure was hazardous. Work orders to repair structures (green spider structure, etc.) were placed over the summer (earliest was in early June). School working with DGS on these issues; Councilmember Cheh has sent letter on behalf of all Ward 3 schools to the Mayor, DGS, etc., concerning outstanding work issues.

- Covid testing and notifications
    - There will be additional communications around our Covid testing and notification as positive test results are worked through, including change from opt-in to opt-out approach for testing. Random testing will begin this week (no date yet); saliva testing will be random, but designed to cover as many students and families as possible. Expect to test no fewer than 70 students per week. (Last year, DCPS did not hit the 10 percent testing mark, but Janney exceeded.)
    - Nurse is working with any students who present with symptoms to do rapid testing; saliva test is not done by the nurse
    - Consider possible mobile testing site outside school
    - During school, kids are generally wearing masks properly; safety measures in place; no number right now that could trigger a class being shut down; depends on mitigating factors.

Treasurers' Report

- Largest income items -- Student Support Fund (raised $207,838 last year, about $82,162 below budgeted amount); auction raised well above our expected funds; Read-a-Thon (raised over $31,000). Still, income was about $40,000 below budget.
- Last year, we budgeted a loss of $130,900; ended up with net loss of $51,000
- Expenses -- pretty much stayed within budget for certain school activity expenses, did not spend all funds in certain categories; PTA-supported salaries and grants represent the largest expense.
- Overall, expect to raise over $500,000 this year; have already spent approx. $78,000.
- Not currently projected to make as much as we expect to spend. Although there are reserves, there are also expenses such as COVID mitigation measures (tents, etc.) and MyMedBot.
- Issues with timing -- some SSF funds come in at the beginning of the year; some expenses paid without knowing how much is going to come in; more SSF funds come in around the holidays
- Largest fundraising items for the fall: 5K, Raffle
- Spring fundraising: Auction, Read-a-Thon and others
- PTA funded teacher wellness & appreciation -- have already spent some of this budget; more expected over winter break; teacher appreciation week.
- Note, bookkeeper shouldn't be copied for sending of estimates. Fill out check request form for checks; mark receipts.

Presidents' Report

- Successful kick-off events
- A to Z is working out -- thank you to Robyn and Steven Mandelbaum for all their work on the directory
- Privacy policy and cyber security rider for website and transmission of data, health information, insurance rider and COVID policies for all events
- Postponing fall picnic to Oct. 1; Janney blankets for family seating and outdoor movie night; will need volunteers to help cover grade level coffees; virtual calls with committee chairs planned.

- MyMedBot ($375/month plus 50 cents/student per month); allows kids to get into school more quickly.
- Thank you to volunteers who helped with teacher breakfast, supply drop off; new parent orientation. Back to School events planned for Sept. 22/23, survey sent to staff to assess virtual, in-person, hybrid approaches; moving toward potential completely virtual option in light of Delta.
- School grounds issues -- graffiti issues and police report.
- Upcoming events: Politics & Prose sale; firewood sale; Janney 5K

Vice Presidents

- Encourage people to be room parents and volunteer
- Looking for Winterfest committee chair; community service committee

Meeting adjourned.