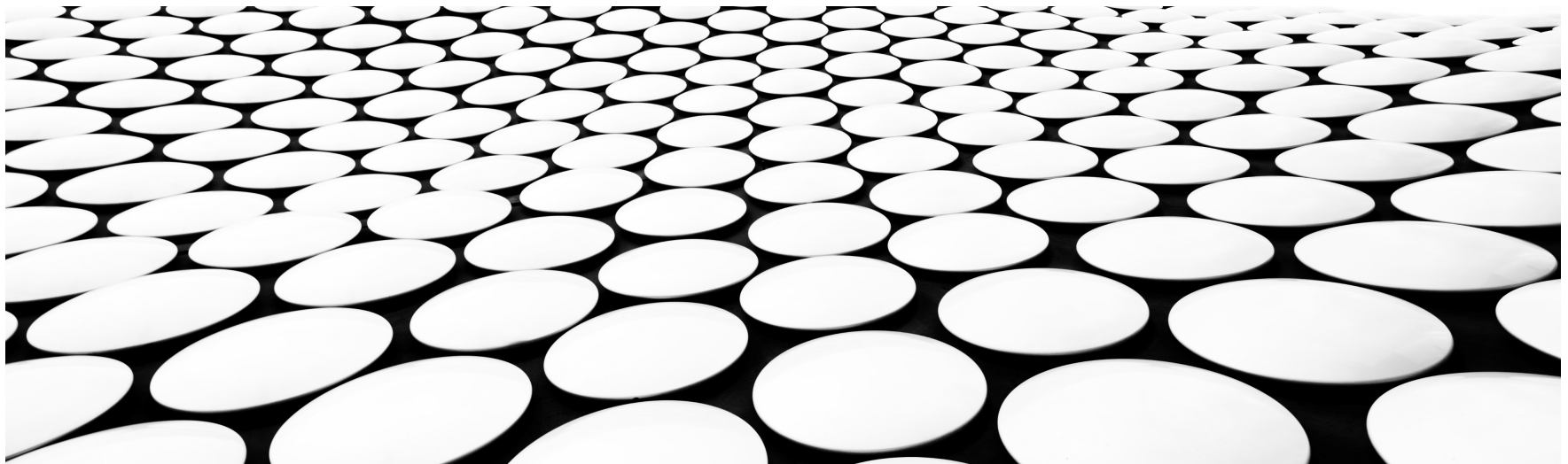

USING YOUR DCPS CREDENTIALS TO ACCESS SERVICES

JANNEY ELEMENTARY SCHOOL 2021-22



THE BASICS

- Every DCPS student has an email address that is used as a username credential for services you may need/want to access.
- The naming convention for these is the same:
 - studentID@students.k12.dc.us

Your student ID is typically an 8 digit number assigned by DCPS at initial registration. It can be found through your child's teacher.

- Your child's password is typically their DoB in DDMMYY format.
 - Example: July 9, 2012 = 070911
 - *If you are new to DCPS this year, there may be additional characters to try.*
 - Example: July 9. 2012 = Dc070911
- If you have reset your password by speaking with OCTO, please inform your child's teacher.

THE TOOLS

Your credentials will be used to access:

- Microsoft Office (Teams) – free download for DCPS students! Login as your student at office365.com and look for the Install Office button.
- Canvas – online assignment/grading platform
- Clever – access apps for educational purposes including Zearn, Epic!, iReady, etc.
- And more!



A WALKTHROUGH!